



Payment – Full payment is required to secure stand booking.

Advert Copy – Advert copy for paid advertising received after **15.12.2011**, cannot be guaranteed space in the event programme, website or e-newsletter.

Cancellations – Cancellations must be made in writing. If a cancellation is made 8 weeks prior to the event, Star Communities Ltd. will endeavour to sell the space but should this not be possible, the exhibitor or talk facilitator will be liable for the total charge. *This condition applies to exhibitors and workshop/talk facilitators.

Event Disruption – If the event is cancelled, postponed or has to be abandoned for reason of any Act of God, war, national emergency, civil disturbance, inevitable accident, explosion, fire, storm, labour dispute, strike, lock-out, force majeure, or on the advice of the Local Authority or Emergency Services, the non availability of the Exhibition venue of either in whole or partially or from any other cause not within the control of the organisers, Star Communities Ltd. will be under no liability to the Exhibitor, trader or workshop facilitator in respect of any actions, claims, losses (including consequential losses) costs or expenses whatsoever which may be brought against or suffered or incurred by the Exhibitor, trader or workshop facilitator as the result of the incurrence of any such events.

Allotment of Space – Stand space will be allocated by the event organisers. Every endeavour will be made to meet the general wishes of exhibitors with regard to position, without causing unfairness to others. The event organisers reserve the right to reject any proposed entry, or to cancel an entry without being required to give a reason. In such cases the fees will be refunded.

Sub Letting – Sub - Letting of stand space is not permitted without specific agreement of Star Communities Ltd.

Appeals Competitions, raffles etc. – Companies/sole traders wishing to make appeals or run competitions must first write to obtain permission from the organisers.

Exhibitors Responsibilities – Exhibitors, traders and workshop facilitators will undertake to act in accordance with the law and indemnify Star Communities Ltd. for all or any liability arising in relation to advice given, therapy provided, opinions proffered and/or claims made in connection with any product or service they offer.

Health & Safety/Insurance – All exhibitors are to hold full Public Liability cover in respect of all their liabilities. The exhibitor's attention is drawn to the requirements of the Health and Safety at Work etc., Act 1974 and all subsequent legislation with regard to their duties in connection with their work activities, personnel employed, members of the public and others who may be affected by their actions.

Fire Precautions – Fire precautions on stands are the responsibility of the exhibitor. No use of gas cylinders (e.g. calor gas, propane, butane, helium, etc) are permitted at the event.

Security – Star Communities Ltd. will not be responsible, under any circumstances, for the safe keeping of an article exhibited or brought into the event by exhibitors.

Gangways & Fire Exits – Under no circumstances will exhibits, stand dressings, tables and chairs etc be allowed to encroach into gangways, please ensure you keep to within your stand limits. Please also ensure that you do not obstruct any fire exits at any time.

Electricity – Any electrical appliance connected to a plug socket must have been tested by a competent person before it is plugged in and energised. The responsibility for ensuring this testing is carried out is of that person or persons responsible for bringing the equipment to the exhibition. Extension leads are not provided and if applicable need to be FULLY unwound prior to use.

Smoking – There is a strict no smoking rule within the exhibition halls.

Exhibits & Displays – Star Communities Ltd. does not provide tablecloths, stands, dressings or screens. Exhibitors must describe in full their product range and/or services accurately and honestly, failure to do so may result in exhibitors being turned away from the site without refund or payment. All exhibitor display and/or activity must remain in the designated stand space. No screws or similar fixings may be used in any part of the exhibition building. Should any damage occur, the Exhibitor responsible will be liable for any repair charges incurred.

Refuse Disposal & Packing Materials – All exhibitors are responsible for disposing of their own refuse and to ensuring that no build up of waste materials occur. No storage for packing cases or packing materials is provided within the exhibition halls. Any such materials must be removed from the exhibition halls before the exhibition opens.

Music/Undue Noise – Exhibitors who play any form of recorded music for background purposes are required to obtain a phonographic licence. No exhibitor shall be allowed to shout or call attention to his good, or use any equipment which may cause annoyance to other exhibitors. The selling of goods by auction is prohibited.

Arrival & Departure – Set up and breakdown times can be found on information sheet provided to exhibitors on receipt of booking confirmation. Exhibitors, their contractors and agents are required to man their stalls at all times whilst the exhibition is open to the public and vacate the venue by no later than 6:30pm at the end of the day. Any costs incurred by Star Communities Ltd. for failure to vacate by this time will be passed to the exhibitor.

Lewes 14th/15th January 2012 & Tunbridge Wells 28th/29th January 2012

NEW PRICES

| | | |
|----------------|---------|--|
| Therapy Stand | £100.00 | Only Therapy table/Chair + Chairs + Elec. |
| Table Stand | £100.00 | Add a 1.8m table + Chairs reqd. + Elec. |
| 2m X 2m Stand | £120.00 | Add a 1.8m table + Chairs reqd. + Elec. |
| 3m X 2m Stand | £150.00 | Add a 1.8m/3.0m table + Chairs reqd. + Elec. |
| 3m Table Stand | £120.00 | Add a 3.0m table + Chairs reqd. + Elec. |

If both events are booked together, as well as the GREAT PRICE shown above, we will also include a listing in our online directory until the end of January 2012
This alone is worth £48.00

The Stand Booking Costs for Winter 2012 are:

| | Standard Cost | Notes | Lewes No. Reqd. | Tun. Wells No. reqd. | Cost |
|----------------------|---------------|----------------------|--------------------------------|----------------------|--------|
| Therapy Stand | £100.00 | No Table provided | | | |
| Table Stand | £100.00 | Add 1.8m Table | | | |
| 2m X 2m Stand | £120.00 | Add 1.8m Table | | | |
| 3m X 2m Stand | £150.00 | Add 1.8m/3.0m Table | | | |
| Table (3.0m) | £ 15.00 | Only with 3X2m Stand | | | |
| Table (1.8m) | £ 10.00 | | | | |
| Chair (each) | £ 5.00 | | | | |
| Electricity 1 Socket | £ 5.00 | | | | |
| | | | | Sub-total | |
| | | | Double Event Discount - Deduct | | £20.00 |
| Grand Total | Payable | | | | £ |

Please note that other than therapy tables and therapy chairs ONLY venue provided tables and chairs are permitted at these events.



STEP 3

Exhibitors' Booking Form Winter 2012

Name Company

Add.

P/code Tel. No.

e-mail www.

Description of products/services

Will you be offering therapy on your stand?

If yes, please state what type of therapy you will be offering

Declaration

I confirm that I have read and understand the Terms and Conditions associated with this booking contract and agree to abide by and be bound by them. I confirm that I have full Public Liability insurance in place in respect of any therapy I provide or any trade in which I engage

Signature

Date

Please circle Stand chosen

Double event special price If not... Lewes Tun. Wells

Please invoice me for a total of:
£